

CFO Project Fund

Overview

The CFO Project Fund has a limited amount of money for grants to qualifying individuals or organizations, for projects that will have a lasting benefit to Colorado birds, and the habitats upon which they rely. Grants typically range from \$600 to \$1500, although we will consider partially funding grants. Often CFO Project Fund grants are considered as matching funds for other larger grants. The Project Fund Committee requires that the recipients of funding publish a short year-end summary of their funded work in *Colorado Birds: The Colorado Field Ornithologists' Quarterly* and/or present some of their findings at the CFO convention the next calendar year.

Support the Project Fund

Help support avian research in Colorado. Support the CFO Project Fund with your tax-deductible donation. Make checks payable to Colorado Field Ornithologists, clearly marked "Project Fund" and send to: Maggie Boswell, PO Box #643, Boulder, CO 80306-0643.

Guidelines

Proposal Contents

- Organization/Individual Information: name, address, email, and telephone number.
- Summary of Organization/Individual applying for the Grant - organization history and mission or individual experience

Description of the project

- What will be done
- Rationale and/or need (explaining how the project will support the Mission of CFO)
- Project goals and measurable objectives
- Who will direct the project and who will actually do the work

Timetable

- All projects must have an anticipated starting and completion date. Projects should be realistic in terms of time required to complete project

Complete Budget that includes

- Financial and volunteer resources from other sources
- Items/equipment/labor that the project requires
- Amount requested from CFO and exactly what CFO funding will be used for
- Travel expenses and equipment readily available from private sources (such as camera, spotting scopes and office equipment) are usually not funded.

Grant Schedule

- All applications must be postmarked no later than December 1st.

Successful applicants will be notified after the March CFO Board Meeting.

Following completion of the project, the applicant must submit a final report, in writing, by February of the next calendar year. (This report should include a full description of the project activities and an accounting of money spent.)

Attachments are optional. Please limit attachments to material that you believe will help the Project Fund Committee to better understand your organization or project.

Please send applications to:

Bill Kaempfer
635 Mohawk Dr., #101
Boulder CO 80303

Remember that CFO is a 501 (c) (3) non-profit corporation and members can designate the CFO Project Fund in estate planning or wills.